

## **Career Opportunity at CPD**

### ***Deputy Director (Publication)***

Responsibilities of this position will include planning, designing and implementing publication activities in line with CPD's publication programme and strategy. The successful candidate will oversee the entire range of activities-from conceptualization to quality delivery on time-of a wide range of publications and other materials production including books, research papers, monographs, working papers, annual report etc.

The candidate will need to have a Master's degree in any subject of Social Science preferably in English or Journalism, with good academic result from a reputed university. Candidates should have outstanding skills and aptitude in stylistic and linguistic editing, copy editing, reference checking, and coordination of activities related to the publication process. Competence in publication related computer software will be an added advantage.

Five years of effective service experience including at least three years experience as Senior Publication Associate/Assistant Director (Publication) or in comparable position is required. Length of service and subject requirement may be relaxed in exceptional cases (for example, good publication records or a foreign degree at Master's level, and experience in publication related works). The candidate will be associated with CPD's Dialogue and Publication Division.

A gross salary starting from Taka 66,000 per month will be offered to successful candidates, along with other admissible benefits. Qualified candidate with exceptional track record will be offered a negotiated higher package.

### ***Application Procedure***

Qualified candidates should apply with a copy of the resumé and a recent photograph at [career@cpd.org.bd](mailto:career@cpd.org.bd);

CPD is an equal opportunity employer. Shortlisted candidates for the above position will be duly informed for written test, interview, and computer literacy test.

**The deadline for application submission is Monday, 22 January, 2018.**