



Request for Proposal (RFP)

Centre for Policy Dialogue (CPD)'s Media Monitoring Services

Date: 6 May 2025

Subject: Request for Proposal (RFP) for media monitoring services.

Dear Concerned,

Centre for Policy Dialogue (CPD) is planning to procure the services from a vendor to provide media monitoring services for the period of 1 July 2025 to 30 June 2026. The description of the services required is as follows:

Sl	Description	Mode of Delivery
1.	Daily print media news clippings of CPD's mention	Sharing the news clips through email on a daily basis by 10.00 am
2.	Daily online media news clippings of CPD's mention	
3.	Video clippings of news, talk shows, interviews & documentaries on CPD's mention	
4.	Monthly report on all print, online and electronic media news clips on CPD and CD/DVD archiving.	Month end report

Terms and Conditions:

VAT and Tax will be deducted from your bill amount as per govt. rule.
CPD reserves the right to accept or reject this RFQ.

Please submit the following documents with your proposal:

- Trade License (latest)
- BIN Certificate
- TIN certificate
- Acknowledgment receipt for the last annual TAX return (2024-25)
- Bank Account details

You may drop your quotation at procurement@cpd.org.bd

Deadline: 25 May 2025

With best regards,

Mr Avra Bhattacharjee
Joint Director
Dialogue and Outreach
Centre for Policy Dialogue (CPD)